

CONFERENCE VISA

Version: 10/10/2011

This visa allows you to travel to India to attend a conference (mathematics conference, medical conference...)

Generally, the Embassy of India issues a visa valid for 3 months, 2 entries. This visa cannot be exchanged and cannot be extended in India.

Please note that to attend a business conference in your field of activity or a conference arranged by a company or to attend a business fair, you must apply for a Business visa.

LIST OF DOCUMENTS REQUIRED FOR A CONFERENCE VISA

- 1 Original passport valid for a minimum of 6 months and having at least 3 blank visa pages
- 2 A photocopy of the data page of the passport
- 3 Two photographs conforming to Indian Government norms (detailed specifications can be found on our website)
- Photos should be glued to the form: the first on page 1 in the box provided and the second on the bottom right hand corner of page 2
- **Please note photographs available in photo booths in France are not compatible with Indian norms**
- Photo booths complying to the Indian norms are available in our Paris and Marseille offices
- 4 An Indian Government visa application form duly filled in online
- Your form should be signed in the box under the photograph on page 1. This signature will be scanned and should match the signature on your passport.
- You should validate the data on your form and accept the declaration on page 2 by signing at the bottom of page 2.
- 5 Original letter of invitation as a delegate to the conference issued by the organisers, showing the name of the applicant, written in English and on official organisation letterhead
- 6 **If the organiser is: the Indian government (Ministry, State Government, Union territory Administration) or an organisation owned and controlled by the Indian government, a Public Sector Undertaking, a Public Funded University or a Central Educational Institution, the United Nations or one of the specialised agencies**
- A letter, written in English, confirming that the organiser having issued the invitation letter to the conference is one of the organisms mentioned above
If the organiser is: a Non-Governmental Organisation (NGO)
- Clearance letter issued by the Nodal Ministry (ex: agriculture, health...)
If the organiser is: none of the above
- Clearance letter issued by the Ministry of Home Affairs (MHA)
- Clearance letter issued by the Ministry of External Affairs
- Clearance letter issued by the Nodal Ministry (ex: agriculture, health...)
- Clearance letter issued by the State Government or Union Territory Administration of the region hosting the conference
- 7 The service fees, additional consular charges, the ICWF fee and the visa fees

LIST OF ADDITIONAL DOCUMENTS

- If you are sending your visa application by post
- Checklist for postal applications
- If you are holding a non-French passport or a French travel document
- Reference Form as per your current or previous nationality
 - If resident in France: copy of your resident card or an EDF/France Télécom bill (optional but recommended)
 - Additional documents as per your current or previous nationality, as applicable
- If you are holding a French passport being of Pakistani, Chinese, Bangladeshi or Afghan origin
- Reference Form as per your origin
 - Additional documents as per your origin, as applicable

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: _____

Signature: _____

CENTRE DE DEMANDE DE VISA POUR L'INDE

VF Services (UK) Limited, 42-44 rue de Paradis, 75010 Paris