

# STUDENT VISA

Version: 30/05/2012

This visa allows you to travel to India to study at a university or technological institute, take part in an academic exchange programme, do an internship in a company or NGO, follow a course in a language school, dance school or music school. Please note that to enrol in yoga, meditation or vedic culture courses, an Entry visa would be required. Similarly, an Employment visa would be required to do an internship in a company working in the following fields of activity: cinema, television, media, writing, publishing, press, photography, communication, advertising...

Generally, the Embassy of India issues a visa, with one or multiple entries, valid for the duration of the planned course. **In some cases, the validity granted may be more restrictive, in which case you would be required to adapt your project to the visa granted.** This visa cannot be exchanged and cannot be extended in India. The Student Visa permits unlimited stay during the validity of the visa but any stay exceeding 6 months requires a registration at the FRO (Foreigner's Registration Office in Delhi) or the FRRO (Foreigner's Regional Registration Office) within the 14 days of your arrival in India.

**The Embassy of India has instructed us not to accept Student Visa applications earlier than 20 days before the start date of the course or internship.** Kindly note that visa applications may be accepted modified or refused by the Embassy of India in its full right; it may also be subject to additional verifications. For these reasons, we strongly advise against the purchase of a plane ticket before the collection of your visa.

## LIST OF DOCUMENTS REQUIRED FOR A STUDENT VISA

- 1 Original passport valid for a minimum of 6 months (or for the validity requested, if greater) and having at least 3 blank visa pages
- 2 A photocopy of the data page of the passport
- 3 Two photographs conforming to Indian Government norms (detailed specifications can be found on our website) 
  - Photos should be glued to the form: the first on page 1 in the box provided and the second on the bottom right hand corner of page 2
  - **Please note photographs available in photo booths in France are not compatible with Indian norms**
  - Photo booths complying to the Indian norms are available in our Paris and Marseille offices
- 4 An Indian Government visa application form duly filled in online 
  - Your form should be signed in the box under the photograph on page 1. This signature will be scanned and should match the signature on your passport.
  - You should validate the data on your form and accept the declaration on page 2 by signing at the bottom of page 2.
- 5 **If going on an exchange programme (provide both documents)** 
  - An official document in the applicant's name from the French higher education establishment: copy of the exchange agreement and/or a letter confirming enrolment of the student in the French institution and their transfer to India for studies.
  - An official letter (the original) confirming the applicant's admission into an Indian university, school or higher education establishment to follow a full-time course, including a detailed description of the study programme and its duration. This document should be written in English.

**If studies are only taking place in India (provide both documents)**

  - A motivation letter written in English explaining why the applicant wishes to study in India and providing full details of his previous educational (appropriate documentary evidence to be attached: diplomas, certificates...)
  - An official letter (the original) confirming the applicant's admission into an Indian university, school or higher education establishment to follow a full-time course, including a detailed description of the study programme and its duration. This document should be written in English.

**If going on an internship (provide both/all documents)**

  - The exchange agreement (convention de stage) written in English and signed by both the French higher education establishment and the Indian company.
  - An invitation letter (the original) from the Indian company addressed to the applicant specifying the nature of the internship, the terms and its duration. This letter should be on company letterhead and written in English.
  - In the case of an internship with an NGO: a copy of the registration/incorporation certificate of the NGO and a profile mentioning their activity.
- 6 **Proof of adequate funding (provide 1 document amongst the 3 options below)** 
  - If the studies are financed by the applicant: a bank guarantee letter issued by the bank, on bank letterhead paper, in the name of the applicant, testifying their ability to meet expenses of a minimum of 500 € per month to cover study fees, accommodation and living expenses in India for the duration of the stay.
  - If the studies are sponsored by a third person: a bank guarantee letter issued by the bank, on bank letterhead paper, in the name of the third party, testifying their ability to sponsor the applicant for a minimum of 500 € per month to cover study fees, accommodation and living expenses in India for the duration of the stay.
  - If the applicant is taken care of locally, is paid or benefits from a scholarship: the bank guarantee letter is still mandatory for a minimum of 500 € per month as per the conditions mentioned above.
- 7 **For foreign passport holders resident in France since more than 24 months** 
  - Documentary proof of resident status: 2 electricity, gas or landline telephone bills (one current and one issued 24 months ago) or 3 latest income tax papers (avis d'imposition) or 3 latest house tax papers (taxe foncière) or an official letter from university residence. No other document will be accepted.
- 8 **For foreign passport holders who are not resident in France, resident since less than 24 months or unable to prove resident status** 
  - It is mandatory for a foreign passport holder to be resident in France since more than 24 months in order to apply for a Student Visa in France. If this condition is not met, application must be submitted in the country of origin of the applicant. For those applicants who do not wish to return to their country of origin to submit their application, the visa applications may exceptionally be submitted in France, however please note that processing times would be significantly longer (at least doubled).
- 9 **For all foreign passport holders** 
  - A photocopy of the French resident permit, both sides required (if available)
  - Reference Form as per your current or previous nationality
  - Additional documents as per your current or previous nationality, as applicable
- 10 **If the applicant is a minor** 
  - Photocopy of the French livret de famille (pages: father, mother, relevant child) or birth certificate
  - Photocopy of an ID proof of each parent
  - Authorisation letter for a minor to travel signed by both parents
- 11 **If you are sending your visa application by post:** checklist for postal applications
- 12 The service fees, additional consular charges, the ICWF fee and the visa fees

I hereby certify that I have submitted a complete application and that I know and accept the minimum processing times required for my visa application.

Date: \_\_\_\_\_

Signature: \_\_\_\_\_

**CENTRE DE DEMANDE DE VISA POUR L'INDE**

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